Prekindergarten/Head Start Student Enrollment

MONTGOMERY COUNTY PUBLIC SCHOOLS offers free, prekindergarten and Head Start programs in schools throughout the county for income-eligible families. These programs give children the skills and knowledge they need to be ready for kindergarten.

- **Rocking Horse Road Center (Registration Site)**
  4910 Macon Road
  Rockville, Maryland 20852
  Monday–Friday 9:00 a.m.–4:00 p.m.

Do you have a 4-year-old child? IF YES, then your family may qualify for free prekindergarten or Head Start programs in MCPS.

CALL 301-230-0676 to begin the enrollment process

Step 1 ▶	Step 2 ▶	Step 3 ▶	Step 4 ▶
Admissions • Find out if you meet the income guidelines **Call 301-230-0676** When you apply, staff will: • Verify student and parent identity • Verify county residence • Verify family income	**Immunization Requirements** • Receive health packet • Student will need to complete a physical exam and the necessary vaccinations prior to entering school.	**Home Visit or Teacher Meeting** • Hand in health packet • Teacher will provide information about class times and bus transportation.	**Attend School** • Bus transportation will be provided • Student will attend daily classes Monday through Friday.

Enrollment Information and Most Commonly Used Documents

Age of the Student	Identity of Person Enrolling Student and Relationship to Student	Residency in Montgomery County	Proof of Family Income
To be eligible for school: • Students must turn 4 by September 1.	• Identification **AND** • Proof of relationship to student • Other cases, work with the staff to determine appropriate form and required documentation	**Homeowner** • Provide copy of current property tax bill **Renter** • Provide copy of current lease **Shared housing** • Provide documentation from homeowner or renter **Homeless** • Work with homeless liaison	• Family must provide proof of current income for all adults
Examples	**Examples**	**Examples**	**Examples**
• Birth certificate • Passport/visa • Hospital certificate • Physician's certificate • Church certificate • Parent's notarized affidavit (sworn notarized statement attesting to the accuracy of the date of birth) • Other legal or notarized identification	• Photo ID driver's license • Passport, permanent resident alien card, naturalization papers • Court order • Separation or divorce decree • Parent's notarized affidavit (sworn notarized statement attesting to the relationship)	• Medical bill • Car registration • Car insurance policy/bill • Current utility bill • Current phone bill • Voter registration card • USCIS application • Government or official correspondence at residential address	• Last 3 pay stubs • 2015 Income tax form • Employment letter • Unemployment benefits • Notarized letter of financial support • Temporary Cash Assistance (TCA)